



From January 24 to
26 in Geneva
Palexpo Halle 3

GENERAL INFORMATION

Location	PALEXPO SA, Halle 3 Street François-Peyrot 30 P.O. Box 112 CH – 1218 Grand-Saconnex
Date & Opening hours	<u>Stand assembly</u> <ul style="list-style-type: none">- Thursday, January 23 08h00 – 19h00 <u>Fair</u> <ul style="list-style-type: none">- Friday, January 24 12h00 – 20h00- Saturday, January 25 09h00 – 18h00- Sunday, January 26 09h00 – 18h00 <u>Stand disassembly</u> <ul style="list-style-type: none">- Monday, January 27 08h00-19h00
Organization	Events by Ad Gentes Sàrl (hereafter: the Organizer) 42 rue de Lausanne 1201 Geneva - Switzerland
Contact	Email: info@salondesvoyages.ch Phone: +41 (0)22 908 61 86 Website: www.salondesvoyages.ch
Registration	Form available on the website www.salondesvoyages.ch/exposer/



STAND OFFERS



Stand 4m²



Stand 6m²



Stand 8m²



Stand 12m²

Non-contractual pictures

10% discount for early booking until August 31, 2019!

Rates

Price in CHF and without VAT (7,7%)

4m ² surface only *	CHF 1'810.-
4m ² with stand	CHF 2'010.-
4m ² surface with stand and furniture	CHF 2'342.-
6m ² surface only*	CHF 2'586.-
6m ² with stand	CHF 2'886.-
6m ² surface with stand and furniture	CHF 3'260.-
8m ² surface only*	CHF 3'362.-
8m ² with stand	CHF 3'762.-
8m ² surface with stand and furniture	CHF 4'263.-
12m ² surface only*	CHF 4'914.-
12m ² with stand	CHF 5'514.-
12m ² surface with stand and furniture	CHF 6'057.-

For larger surfaces, please contact us. The request will be the subject of a separate quotation.

* Only available with carpet



INFORMATION ABOUT THE STANDS

1. Surface only:

We consider as “surface only” the rented space without stand and any furniture. For delimitation reasons, the rental of a “surface only” can only be done only with the addition of carpet on the floor in order to precisely delineate the rented space.

Because Palexpo’s Hall 3 has a wooden floor, we do not automatically include carpeting for surfaces with a stand.





2. Surface with stand:

Included in the price:

- White walls L100XH250cm;
- Banner on open side;
- 1 sign with the company name or logo;
- 1 rail for 2 LED spotlights;
- 1 multi-socket.

3. Surface with stand and furniture:

In addition to everything presented in paragraph 2, furniture is included as in the table below:

Type of furniture	Counter	Black/white bar stool	Table	Black/white chair
				
Stand size	Amount			
4m ²	1	1	-	-
6m ²	1	2	-	-
8m ²	1	1	1	2
12m ²	1	1	1	3

Included for all surfaces :

- Electricity: power supply of 1 KW 240 V during the 3 days of the event (installation and disassembly, electric supply line, consumption, support and maintenance on site). 1 KW is enough to power 3 spotlights, one fridge and one computer;
- Advertising flyers and exhibition stickers provided by the organizer (quantity according to the size of the stand);
- Shipping, assembly and disassembly of the stand (excepted for “surface only”);
- Final cleaning of the premises after the event;
- Lunch for Saturday and Sunday;
- Registration in the list of exhibitors on the website www.salondesvoyages.ch;
- Exhibitor's badge: 02 for 4m², 03 for 6m², 04 for 8m² and 05 for 12m². Any additional badges will be charged CHF 15.00 each.



Optional extras:

- Electricity:
 - 1 kW for 5 days: CHF 12.-*
 - 4 kW for 3 days: CHF 120.-*
 - 4 kW for 5 days: CHF 168.- *

* subject to modifications
- Parking at PALEXPO:
 - 3 days: CHF 66.-
 - 5 days: CHF 110.-
- 2 nights in the hotel IBIS Styles Geneva Palexpo*
 - Single room: CHF 270.-
 - Twin room: CHF 300.-

*Breakfast and tourist tax included
- Co-exhibitor: CHF 750.-

➔ **Co-exhibitor:**

A location can only be occupied by one entity (one corporate name). The sharing of a site between several entities (co-exhibitors) is subject to authorization by the organizer.

Are considered as co-exhibitors the natural or legal persons who appear in one form or another (addresses, objects, business cards, flyers, physical presence, branding, ...) on the stand.

You can only request the registration of your co-exhibitors at the time of your application for admission. In case of doubt about the status of co-exhibitors and to avoid any misunderstanding, we advise you to contact us to submit your case.

If you have more than one co-exhibitor, please contact us directly.

Additional arrangements (additional furniture, TV screen, lights, etc...) for your modular stand will be invoiced directly by Mathys SA. Please visit <http://event.mathys-expo.ch/en/order-form/212> as soon as you receive your login account and password or contact Ms. Tiphonie Candusso:

t.candusso@mathys.pro

Once the order has been sent, no cancellation will be accepted.

Important information

The distribution of the available space is the responsibility of the organizer. Exhibitors' wishes will be considered as far as possible.

Anything that has not been explicitly stated in the above services is not considered to be included.



GENERAL TERMS AND CONDITIONS

1. Organizer

Events by Ad Gentes Sàrl
42 rue de Lausanne, 1201 Geneva – Switzerland
Phone : +41 (0)22 908 61 86
Email : info@salondesvoyages.ch
Website : www.salondesvoyages.ch

2. Location

PALEXPO SA, Halle 3
Route de François-Peyrot 30
P.O. Box 112
CH – 1218 Grand-Saconnex

3. Application

The application to participate to the QUO VADIS Travel Fair can only be made on the official website www.salondesvoyages.ch using the online form. By registering, the exhibitor accepts these regulations, the General Terms and Conditions of PALEXPO SA, as well as in general all relevant regulations such as the "Ordinance on the indication of prices (OIP)". Responsibility for acceptance or non-acceptance of an application lies with the Organizer. Applications may be rejected without the Organizer being required to state a reason. Registration is considered a contract if the Organizer sends a confirmation in the form of an invoice and that invoice is paid on time by the exhibitor.

The registration dates are set for 31 October 2019. After this period, the Organizer cannot guarantee the exhibitor his presence.

4. Withdrawal

Companies with binding applications cannot be released from the contract without payment of a withdrawal compensation fee. Should the participant withdraw from QUO VADIS Travel Fair after placing the order, the participant will be liable to pay a compensation fee of 25% of the total cost. This fee applies even if the stand is rented out at a later date. Should the participant withdraw after November 1st 2019, the participant will be liable to pay the full stand rental and any additional costs that may occur. These conditions also apply to all other ancillary services requested by the exhibitor.

5. Payment conditions

The participation fee is to be paid in full after receipt of the invoice and within the specified time. Without settlement of outstanding invoices, stand construction and participation in the QUO VADIS Travel Fair shall not be permitted. Terms of payment: 100% of the invoice total shall be due 30 days after the issue date of the invoice. Under Swiss legislation, the QUO VADIS Travel Fair is obliged to charge Value Added Tax of 7,7% or 3,7% – separately indicated on invoices – on the price of stand rental and other services provided. However, all prices are listed excluding Value Added Tax unless explicitly stated otherwise. Value Added Tax applies to exhibitors from Switzerland as well as from abroad.

6. Early registration discount

A 10% discount is granted for any registration received before August 31, 2019. The discount will be indicated on the invoice.

7. Stand allocation

The Organizer will allocate stands in the order in which correct applications are received. Any special allocation requests will be taken into consideration as far as possible but cannot be guaranteed as a condition of participation. The Organizer reserves the right to modify the location of the stand to the prevailing space conditions – in other words, to adapt the stand location and/or area within reasonable proportions and (in such event) without the exhibitor being entitled to any special compensation. QUO VADIS Travel Fair plan will be serpentine (in shape of a "S"), the Organizer therefore guarantees to each exhibitor that visitors will pass in front of his stand at least twice.

8. Assembly/disassembly of the stand and operation of the stand

The ordered stand will be delivered and assembled by Mathys SA. Complements can be obtained for a fee from the stand supplier Mathys SA. In the case the exhibitor brings his own stand ("surface only" rental), the exhibitor undertakes to ensure that the deadlines for construction and dismantling are met and that his stand is permanently staffed during the entire opening hours of the QUO VADIS Travel Fair. On the last day, stands must not – even partially – be cleared or dismantled before the official closing time.

All exhibitors undertake to occupy their stand and operate it during the opening hours of the event.

9. Promotion outside the stand and sales behavior

The participant undertakes not to engage in any sales or promotion activity (including distribution of advertising material, leaflets etc.) outside his stand, unless prior written authorization has been granted by the Organizer.

In addition, any urgent or aggressive sales behavior is prohibited. In particular, the exhibitor acknowledges that it is prohibited to approach or question visitors directly in the aisles and to lead them to his stand, to offer drinks or food tastings in the aisles, to display equipment (decorations, tables, chairs, counters, stools, etc.) outside the limits of his stand or to exert any kind of pressure on visitors in order to conclude a sale.



In the event of a breach of this regulation, the offending exhibitor will be charged an additional minimum amount of CHF 1000 without prior notification.

10. Modification and breaching of Regulations

The Organizer is empowered to rule on situations not covered by these regulations and to make any appropriate modifications or additions. Such modifications will be enforced with immediate effect.

Breaching of any of the clauses of these General Conditions & Regulations may result in immediate exclusion of the offending exhibitor from the QUO VADIS travel Fair. In such an event, the participant in question shall not be entitled to reimbursement or compensation.

11. Insurance

Every QUO VADIS Travel Fair exhibitor entering into a contractual agreement with the Organizer shall accept liability for any damage to the Palexpo and its infrastructure, to other exhibitors and also to third parties (including visitors, clients, etc.), caused by the exhibitor in question or by that exhibitor's stand personnel. All risks are entirely at the exhibitor's expense. Each participant in the exhibition is required to conclude a liability insurance agreement with an insurer based in Switzerland and covering minimum damage of CHF 5 million. The exhibitor is required to provide the Organizer with a copy of an up-to-date certificate (with the premium for 2020 paid in full) of his insurance. Any participant not able to provide proof of such a liability insurance coverage will be provided with appropriate insurance by the Organizer, chargeable to the exhibitor.

12. Responsibility

The Organizer and Palexpo SA do not take on any obligation to protect exhibition objects, stand equipment and decorations. They decline, subject to the Swiss Code of Obligations, article 100, any liability for any damage or loss during the event and transportation. Any liability for damage resulting from events or presentations made by the exhibitor is declined by the Organizer and Palexpo SA.

Damages caused by suppliers, stand builders and other agents are the responsibility of the exhibitor or the participant who commissioned them, in accordance with Articles 55 and 101 of the Swiss Code of Obligations.

The Organizer and Palexpo SA decline all responsibility for the loss, disappearance, damage or theft of goods and exhibits in any case and at any time.

Applicable law and place of jurisdiction

Swiss law shall exclusively apply. In the event of dispute with the Organizer, the place of jurisdiction is exclusively Geneva. The French text of these General Terms & Conditions is the legally binding version.

Events by Ad Gentes Sàrl, Geneva, June 2019

Subject to change without notice.